



## CALL FOR ABSTRACTS 2020 AACD PERIOPERATIVE LEADERSHIP SUMMIT

You are invited to submit an abstract for a poster exhibit and competition at the 2020 AACD Perioperative Leadership Summit which will be held **March 6-8, 2020 at the Renaissance Newport Beach Hotel in California**. Your abstract will be exhibited in poster format during the Friday afternoon, Saturday morning and Saturday afternoon sessions. **Winners will be announced at the Breakfast on Sunday Morning.** We look forward to your participation.

Abstracts should cover one or more of the programs your institution has implemented to:

1. Improve efficiency without compromising patient safety;
2. Improve patient safety;
3. Improve perioperative patient outcomes;
4. Improve perioperative care or the care process;

Abstracts need only cover one of the topics stated above although you are free to include two or more of these topics if you desire. Also, please include in your abstract a discussion of the financial impact of the program(s), if relevant.

### FORMAT

Abstracts must be in WORD document format only. The type size should be 12-point in Times New Roman or similar font. Abstracts are limited to 5 pages in length. They should contain the following sections in sequence:

1. **Title:** The title should be brief and accurately reflect the content of the abstract and the poster. The title must be typed in UPPER CASE.
2. **Author(s):** Please use a new line to list the author(s) immediately after the title by first name(s), middle initial(s) and last name(s). Include the author(s)' degree(s) (e.g., MD, RN) and title(s).
3. **Institution:** Please state the name and location of the institution which is the subject of the abstract.
4. **Description of Program:** Please describe the program(s) that addressed one or more of the topics stated above and which will be the subject of the poster exhibit. Please make sure the abstract covers the items that will be included in the poster exhibit. Do not use jargon and undefined abbreviations. Following a standard formatting of Introduction/Methods/Results/Conclusions is suggested but not mandatory.
5. **Illustrations:** Any charts, graphs and pictures must be included in the abstract and not submitted separately.
6. **References:** Any references should be numbered in the order in which they appear in the abstract. The journal, volume and page number are required.
7. **Poster -Maximum Dimensions:** 45"x45" (please do not make any larger)

**The deadline for abstract submissions is January 31, 2020.** Please e-mail your abstract (as an attached WORD document) to Kim Corey at the AACD Office at [krc@aacdhq.org](mailto:krc@aacdhq.org) with appropriate contact information (i.e.; phone number and/or email address).

The AACD will inform the author(s) if the abstract has been accepted for a poster exhibit at the Summit. Authors whose abstracts are accepted for a poster exhibit must pay the Summit registration fee and attend the Summit in order for their poster to be exhibited. If there are multiple authors, at least one of them must attend the Summit in order for their poster to be exhibited. All authors also must sign an agreement giving the AACD permission to post their abstracts on the AACD website. Authors whose abstracts are accepted for a poster exhibit are expected to be able to give a 2-3-minute oral executive summary of the material during the abstract rounds portion of the Summit. Winners will be chosen based upon on impact of the material presented, organization of the poster, and clarity of the executive summary presentation.

### PRIZES

- 1<sup>st</sup> Place: \$500 Amazon gift card and option for a 15 minute oral abstract presentation at the Summit
- 2<sup>nd</sup> Place: \$350 Amazon gift card
- 3<sup>rd</sup> Place: \$150 Amazon gift card

For more information on the Summit, visit the AACD Website at <http://www.aacdhq.org/>. If you have any questions regarding the abstract submission process, please e-mail Kim Corey at the AACD Office at [krc@aacdhq.org](mailto:krc@aacdhq.org).